#### Many agencies are located at the Employment Resource Centers to make your life easier!

**National Guard** 

State of California

Department of Rehabilitation

State of California

**Employment Development Department** 

County of San Bernardino
Department of Aging and Adult Services

County of San Bernardino
Department of Behavioral Health

County of San Bernardino

Department of Workforce Development

County of San Bernardino
Preschool Services Department

Community Action Partnership of San Bernardino County

Housing Authority of San Bernardino County

Colton/Redlands/Yucaipa Regional Occupational Program

San Bernardino Superintendent of Schools

Inland Empire Job Corps

Copper Mountain College

Crafton Hills College

**Chaffey College** 

Hesperia Unified School District Alternative
Education Center

San Bernardino Valley College

Victor Valley College

Services provided at the

Employment Resource Centers

are funded by the

San Bernardino County

Workforce Investment Board,

a committee of dedicated volunteers from the business community, educational institutions, and public service professions.



Employment Resource Centers

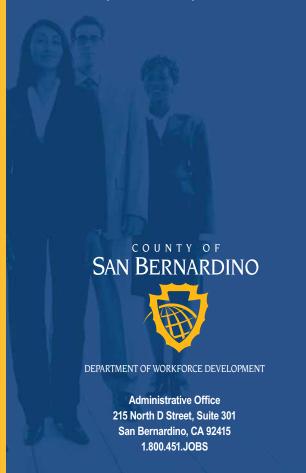


## One-on-one **Service**

The Employment Resource Center staff is available to assist customers with job search and career exploration activities.

If you need additional one-on-one assistance
please contact
an Employment Services Specialist
at the office near you for
an appointment.

our job is your future











our job is your future our job is your future

Services available at the

# EMPLOYMENT RESOURCE CENTERS

## RESUMÉ & INTERVIEW WORKSHOPS

- Dress for success
- How to write a resumé
- Successful interview techniques
- How to find the hidden job market
- Financial information seminars



## JOB SEARCH & CAREER EXPLORATION

- Job leads
- Library resources
- Career assessments
- Job search resources
- · Referrals to partner agencies

### SERVICES FOR JOB SEEKERS WITH DISABILITIES

- Assistive technology
- Captioned video tapes
- Alternate format materials
- Reasonable accommodations



#### PERSONAL ENRICHMENT ADVANCEMENT

- Individual employment counseling
- Personal coaching and mentoring
- Staff-assisted placement services
- Individual employment plans
- Career planning

## FULL SERVICE RESOURCE ROOMS

- Local daily newspapers
- Community resources
   Internet access
- Access to computers
- Job announcements
- Telephones

Copy service

Fax/mail service

## THREE LOCATIONS TO SERVE YOU

#### Central Valley

646 North Sierra Way San Bernardino, CA 92415 909.386.0884

#### High Desert

15555 Main Street Hesperia, CA 92345 760.949.8526

#### West-End

9650 Ninth Street Rancho Cucamonga, CA 91730 909.941.6500

#### California Relay Service 7.1.1 (for TTY users)

#### Hours

8:00 a.m. to 5:00 p.m. Monday through Friday Closed Holidays

Visit us on the web at www.csb-win.org



This WIA Title-1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.